

Town of Tupper Lake Regular Town Board Meeting

July 11, 2019

Roll Call: Supervisor Patricia S. Littlefield
 Councilman John Quinn
 Councilman Michael Dechene
 Councilwoman Mary Fontana
 Councilwoman Tracy Luton

Recording Secretary: Laurie J Fuller – Town Clerk

Press: Dan McClelland – Tupper Lake Free Press
 Aaron Cerbone – Adirondack Daily Enterprise

Also: William Dechene – Highway Superintendent
 Kirk Gagnier – Town Attorney

Guest: Kevin Feuka – C2ae
 John & Linda Shaw – State Rte. 30 Residents
 Mary Richer – Representing State Rte. 30 Resident
 Dick Sapone – State Rte. 30 Residents
 John Klimm & Barbara Close – State Rte. 30 Resident
 Lee Kyler – Climate Smart Communities Coordinator

Supervisor Littlefield called Regular Town Board Meeting to order at 6:00 P.M. opening with the Pledge of Allegiance and a moment of silence for the passing of Mr. Daniel Baldwin.

1. Kevin Feuka
 Water District #3 update:

Kevin stated they have reach substantial completion on Water District #3 Improvements, there is a punch list that will be done. Asking for approval of pay estimate of \$304,028.50, leaving \$57,192.50 in retainage.

**Town of Tupper Lake, Town Board
 Franklin County, New York**

Resolution 30 / 2019

Ref: 2018 Water System Improvements Projects ACR Water

WHEREAS: Kevin Feuka from C2ae, presented board members a copy of voucher for Water System Improvements Construction Services with North Country Contractors under Villages contract, this will allow them to complete water main work for Water District #3, and

WHEREAS: the amount of contract change order summary is \$304,028.50, and

WHEREAS: Town does not have to sign just looking for a resolution of support for Payment App. #7.

THEREFORE, BE IT RESOLVED: at a regular Town Board meeting held July 11, 2019, board members passed a resolution in authorizing payment app #7 to North Country Contractors.

Date: July 11, 2019

Motion: Councilman Dechene

Seconded: Councilman Quinn

Action: Carried 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

Laurie J Fuller

Laurie J Fuller – Town Clerk RMC

2. Linda Shaw

State Rte. 30 sidewalk Issue:

Linda Shaw and her husband, along with a few other residents on State Rte. 30, attended board meeting to tell board members their side of story on sidewalk issue on State Rte. 30 that runs in front of their houses. They have been reading articles in newspaper about complaints from John Klimm and Barbara Close, wanting Town to repair sidewalk. Mrs. Shaw stated to board members this is a sidewalk that does not get used and she has lived there since 1981. Most of the neighbors have covered it up and made it part of their lawn. Linda and other residents in attendance made it very clear they prefer the town not spend money to have new sidewalk put in. John Klimm and Barbara Close were late attending meeting, no comment from them.

3. Lee Kyler

Climate Smart Communities Resolution:

Mr. Kyler presented two resolutions for board to pass.

Resolution #27/2019

WHEREAS, the Town of Tupper Lake is dedicated to achieving a Climate Smart Communities

(CSC) certification and,

WHEREAS, one of the mandatory action items to be certified is appointing a Climate Smart Community Task Force and,

WHEREAS, the CSC Task Force serves as a central body of leadership that promotes and supports climate mitigation and adaption in the community and,

WHEREAS, the role of the CSC Task Force is to assess the status and/or feasibility of action items in the CSC certification program and will act as an advisory board that collaborates with Town elected officials and staff to accomplish plans, programs and activities that are part of the CSC certification program and,

WHEREAS, the meeting and operational structure of the CSC Task Force is up to its members and the CSC Coordinator, while complying with the Open Meetings Law of New York State and,

WHEREAS, any recommendation made by the CSC Task Force will be in close consultation with Town staff and require approval for implementation by the Town Board and,

IT IS HEREBY RESOLVED that a Climate Smart Community Task Force be initiated with the initial voting membership list below and,

BE IT FURTHER RESOLVED that voting members of the Task Force do not exceed (9) individuals and appointments to the Task Force require a majority vote of the Town Board. Initial Membership List for CSC Task Force:

Lee Kyler, Tupper Lake Central School District and Climate Smart Community Coordinator

Erin Griffin, The Wild Center

Kate Martin, Community Stakeholder

Seth McGowan, Tupper Lake CSD Superintendent

John Waldron, Tupper Lake Central Schools

Patti Littlefield, Supervisor of the Town of Tupper Lake

Paul Maroun, Mayor of the Village of Tupper Lake

William Dechene, Superintendent of Highways for the Town of Tupper Lake

Mike Domine, Village of Tupper Lake Electric Dept. Chief

Melissa McManus, Community Development Director

The question of the adoption of the foregoing resolution was duly put to a vote on *July 11, 2019* roll call which resulted as follows:

Supervisor Patricia S. Littlefield	AYE	<i>Laurie J Fuller</i>
Councilman John Quinn	Moved	
Councilman Michael Dechene	AYE	Laurie J Fuller – Town Clerk
Councilwoman Mary Fontana	Seconded	
Councilwoman Tracy Luton	AYE	seal

Resolution #29/2019

WHEREAS, the Town of Tupper Lake is dedicated to achieving a Climate Smart Community Certification and,

WHEREAS, one of the mandatory action items to be certified is appointing a Climate Smart Community Coordinator and,

Whereas, the Climate Smart Community Coordinator will work with Town elected officials and staff to help support and build capacity for the Town and,

WHEREAS, the Climate Smart Community Coordinator will be the Chairperson of the Climate Smart Community Task Force for the Town of Tupper Lake and,

WHEREAS, the Climate Smart Community Coordinator will report to the Town of Tupper Lake Supervisor,

IT IS HEREBY RESOLVED that Cassidy (Lee) Kyler is appointed as the Climate Smart Community Coordinator for a term of (1) year due to his exemplary qualifications, experience, and dedication to climate change adaptation and resiliency.

The question of the adoption of the foregoing resolution was duly put to a vote on July 11, 2019 roll call which resulted as follows:

Supervisor Patricia S. Littlefield	AYE
Councilman John Quinn	Moved
Councilman Michael Dechene	AYE
Councilwoman Mary Fontana	Second
Councilwoman Tracy Luton	AYE

Date: July 11, 2019

Laurie J Fuller

Laurie J Fuller – Town Clerk RMC

4. Approve Abstract # 7 of Audited Vouchers:

Town of Tupper Lake
Abstract # 7 – July 11, 2019

<u>Fund</u>	<u>Prepaid</u>	<u>Unpaid</u>	<u>Total</u>
General – Zoning & Land Use Code Redo	\$449,660.84	\$44,299.61	\$493,960.45

Motion to approve Abstract #7 of Audited Vouchers in the amount of \$493,960.45 as presented was made by Councilman Dechene

Seconded by Councilwoman Luton
All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

5. Approve Budget Transfers & Amendments:

Budgets Transfers	\$2,313.47
Budget Amendments	\$199,823.00

Motion to approve Budget Transfers in the amount of \$2,313.47 and Budget Amendment in the amount of \$199,823.00 as presented was made by Councilman Quinn

Seconded by Councilman Dechene
All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

6. Approve Minutes:

Town Clerk provided each Town Board Member a drafted copy of minutes dated June 13, 2019 for approval.

Motion to approval minutes as written for meeting dated June 13, 2019 was made by Councilman Dechene

Seconded by Councilwoman Fontana
All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

7. Approval of Town Departments Monthly Reports:

Code Officer

Monthly Report
June 2019

7 Building Permits issued in June

No Demolition Permit issued

2 Complaint filed

Completed 13 field inspections

June 2019 miles logged 106

Please contact me with any questions or concerns.

Respectfully submitted:

Paul O’Leary
Code Enforcement Officer
Town of Tupper Lake

Youth Activity Director

Board Report Youth Activities
07/09/2019

Angie Snye

Campground: The campground has been running smoothly – steady reservations, long-term and shorter stay. John and Joanne do a wonderful job of keeping things looking beautiful! We have reservations for the pavilion for every Saturday in July and August along with a handful on Sundays.

Spring/Summer Sports: Youth baseball for the older ages – the travel teams – is still moving along! T-ball and Coach Pitched wrapped up their season on June 28. It’s been super successful so far, with some delays and cancelations because of rain. Congratulations to the TLYBSA for opening their field last weekend with a ribbon cutting and a little league tournament. The field looks fantastic. The dedication of the board and the support of the community is truly amazing. We have been working with Newt Greiner to get photographs of all the players and teams – thanks Newt for being so flexible. We have 89 kids signed up to play summer soccer, which is a fantastic number! That starts on July 9 and will run Tuesdays and Thursdays through August 15. Thanks goes to the highway department for getting the big soccer goals down to the field, and to the TLCSD for allowing us to use their soccer fields for the program. Swimming lessons started on July 8, with a total of 41 kids signed up. Fingers crossed for a sunny warm summer! Thanks to our swim instructors for being flexible and working with the great number of kids!

Day Camp: At this time we have a total of 71 kids signed up for Day Camp! We saw 40 kids our first day and 56 kids on this glorious sunny Little Wolf Beach Day! We have been busy organizing the schedule and getting campers, new and returning, settled into the routine. Again, thank you to TLCSD for allowing Day Camp to use the gym and facilities for the 6 week program. We are continuing to take registrations for Day Camp throughout the summer so if you have a camper you’d like to enroll, please stop in to see us!

Other: The Tupper Lake 8-Miler boat race took place on June 29 with the start at the Rod and Gun Club. The weather was beautiful for the race! The pavilion at Little Wolf Beach is reserved every Saturday and a handful of Sundays for the months of July and August.

Dog Control Officer

Town of Tupper Lake
Dog Control Report

For the Month of: June 19

Date: 7-5-19

Complaints Received	6	2 Franklin County, 2 loose dogs at times, 2 barking All first offense told to keep dogs on property, no barking
Complaints Answered	6	
Dogs Captured	0	
Dogs return to owner	0	
Impound Fees Collected	0	
Dogs turned over to DCO	0	
Dogs transported to Humane Society	0	
Dogs Adopted	0	
Dogs Euthonized	0	
Dogs treated by Vet	0	

Dangerous Dog Complaints 0

Tickets issued 0

DCO Wayne LaPierre

Report prepared by Wayne LaPierre DCO

Highway Department

Town of Tupper Lake Highway Department

William Dechene

Highway Superintendent

Monthly report for June 8 to July 8, 2019

- Weekly dump run for the Town Hall & Maddox Hall
- Cold patched pot holes as needed
- The highway crew attended its annual mining safety course for the sand pit held at the emergency services building
- Hauled 111 tons of cob rock from Tahawus to the Town Garage for stock pile for future use
- Hauled 360 tons of 1 ½ minus crusher run from Star Lake to Town Garage to be used on Pitchfork Ponds Road
- Helped John at the beach put the swim dock together on shore
- Brought Units 52 & 53 to Barstows Chevrolet in Potsdam to have safety recalls fixed under warranty
- Replaced 70" of 12" culvert for driveways on Lot# 55 & 57 North Little Wolf Road
- Cut 800' of shoulder at the beginning of North Little Wolf Road
- Cut 2300' of shoulder on Big Wolf Road
- Cut 400' of shoulder and cleaned the ditch at the beginning of Old Wawbeek Road
- Took the Broom off Unit 45 and set up the mower for road side mowing
- Helped set up the park for the Tinman
- Mowed lawns at the Town Hall, Maddox Hall, Train Station, 2 overlooks out at Moody and the lower parking lot at the Rod & Gun Club

Fuel and gas records per other logs

Motion to approve Town Departments Monthly reports as submitted was made by Councilman Quinn

Seconded by Councilwoman Luton

All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

8. Committee Reports:

Councilwoman Fontana reported weed killer has been sprayed on sidewalk at Maddox Hall, the Adult Center will be installing an air conditioner, have not as of yet.

Councilman Dechene reported Country Club looking good, have been mowing with new mower, little trouble with water system.

Councilman Quinn reported attended meeting with broadband group, survey of businesses along route with fiber optic cable, and if there is an interest. Village has a couple of poles to use on cross country ski trail. Attended meeting at Emergency Service building, hosted by Department of Environmental Conservation, discussing managing invasive plants in our area. Highway Department has new plow truck with new logo.

Supervisor reported she was asked to announce winners at Tinman, Congrats to Bob Tebo, Amy Farrell, and Samantha Davies who competed attended ribbon cutting at Sunset Stage Band Shell. Governor stop paving over long weekend so traffic is not held up. Government efficiency meeting with John Demarest and Carrie Tuttle held last night, thank you for all who attending. Another Public Presentation for Zoning Update July 18th @ 10am Town Hall. DEC and DOT seek Public input on future use of Remsen-Lake Placid Travel Corridor. Thank you to Joan Stuart, retiring from Daycamp Health Director, will still be Town Health Officer.

9. Approve request for Peak to Brew Event:

Resolution #31/2019

WHEREAS; the Annual Peak to Brew Relay, is slated for August 9th & 10th, 2019, and

WHEREAS; at a regular Town Board meeting held July 11, 2019 the Town Board passed a resolution to approve special use permit, allowing the Peak to Brew Relay (P2B ADK Relay) to use designated roads for race on August 9th and 10th 2019 event.

Date: July 11, 2019

Motion: Councilwoman Fontana
Seconded: Councilman Dechene
Action: Carried 5/0 vote Littlefield, Quinn, Dechene, Fontana, Luton

Laurie J Fuller

seal

Laurie J. Fuller – Town Clerk RMC

10. Approve GIS Agreement for 2019-2020 year:

Motion to approve payment for GIS WEB-BASED Hosting Agreement for year 2019 in the amount of \$809.00 as presented in resolution #32/2018 was made by Councilman Quinn

Seconded by Councilwoman Luton
All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

11. Approve rebid for Firewood:

NOTICE TO BIDDERS

Notice is hereby given pursuant to section 103 General Municipal Law that

The Town of Tupper Lake accepting **sealed bid proposals** for 35 face cords of hardwood firewood, 18 inches long, split and delivered to the Highway Garage at 3 Pine Street, Tupper Lake, New York.

Sealed bids can be dropped off or mailed to the office of the Town Clerk, 120 Demars Blvd. Tupper Lake, New York 12986 on or before **12:00 p.m. July 3, 2019**, at which time sealed bids will be open and read publically.

All Bids must be accompanied by a non-collusive certificate.

Bidder to clearly mark outside of envelope **“35 face cords of hardwood firewood 18 inches long”**

The Town of Tupper Lake reserves the right to accept or reject or to waive any informalities in any and all bids if in the interest of the Town of Tupper Lake.

Town of Tupper Lake
Highway Superintendent
William Dechene

July 3, 2019

Date _____

Bid opening for: 35 face cords of hardwood firewood 18" long split and delivered

Name

Richards Logging

Submitted Bid

\$65/face cord

Roger Amell

\$75/face cord

Date of Opening July 3, 2019Time of Opening **12:01 pm**

Present:

Laurie J Fuller – Town Clerk

Donna Maliszewski - Deputy

Witness:

Opened by:

Town Supervisor Patricia S. Littlefield

Bid was awarded to: Richards Logging

Town of Tupper Lake
120 Demars Blvd.
Tupper Lake, NY 12986

Councilman Quinn made motion to award bid to Richards Logging for 35 face cords of firewood delivered in the amount of \$65.00 a face cord

Seconded by Councilwoman Luton

All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

12. Appoint Camp Health Director

Kayla Bell:

Motion to appoint Kayla Bell, RN to Camp Health Director position for \$100.00 a week, for 6 weeks, replacing Joan Stuart was made by Councilman Dechene

13. Re -approve Highway Equipment

On Auction International:

Equipment approved last month to be put on Auction International site did not make it.

Motion to authorize putting Highway Equipment and Equipment from Country Club on Auction International, funds to be adjusted appropriately was made by Councilman Dechene

Seconded by Councilwoman Luton

All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

14. Public Comment:

Jim Costley asked about rock being put down on Gull Pond Road

John Klimm comment on Government efficiency public meeting, was a waste of time, leave Town and Village the way it is. Town and Village need to get along better, two boards should get together and talk

15. Executive Session:

Motion to enter into executive session to discuss potential litigation with Town Attorney at 7:50 p.m. was made by Councilwoman Fontana

Seconded by Councilman Dechene

All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

Motion to enter out of executive session at 8:15 p.m. with no action to be taken was made by Councilman Quinn

Seconded by Councilwoman Dechene

All Town Board Members voted AYE 5/0 Littlefield, Quinn, Dechene, Fontana, Luton

16. Adjourn:

Motion to adjourn at 8:15 p.m. was made by Councilman Quinn

Seconded by Councilwoman Fontana

All Town Board Members voted AYE Littlefield, Quinn, Dechene, Fontana, Luton

Laurie J Fuller – Town Clerk RMC